



## Statement Of Purpose

Fun Foundations Day Nursery in Cowbridge offers a day care facility for boys and girls aged between 6 weeks and 12 years through the medium of English. We support the development of bilingualism in pre-school children through the daily use of incidental Welsh in our setting. We provide a happy, caring, stimulating, safe environment and warm relationships between our staff and children. We believe these combinations promote the development of positive self-esteem and confidence in children.

We use the 'Birth to Three Matters' framework and 'The Foundation Phase' to provide a broad and balanced curriculum to support the physical, emotional, social and intellectual development of each child. We aim to assist each individual to reach their full potential and develop life-long learning skills. The nursery is open Monday to Friday from 7:30 to 18:00 with the exception of Christmas Eve, New Year's Eve and Bank Holidays.

Fees and session information are available on the Registration and Fees page of the web-site.

Fun Foundations operates a waiting list and whenever a vacancy arises a place will be offered to the applicant at the top of the waiting list. For more information on admissions please refer to our Admissions Policy, which can be found on the policies page of the web-site.

A deposit is paid when registering a child (this is refundable when the child leaves if the account is paid in full). This is not refundable if the place is not taken up. All fees are payable calendar monthly in advance and four weeks notice must be given for a child leaving a nursery.

Our nursery has three fully equipped units providing places for a total of 81 children aged between six weeks and twelve years.

The out of school club caters for children aged 5 - 12 years and provides wrap around care from 14:55 through to 18:00. Children will be collected from schools in the local area via nursery transport (see School Collections Policy) and returned to nursery until 18:00. We will support the learning and development of the children by practicing reading and numeracy skills and providing a range of cooking activities. The fee for this service is £10.00. Sibling discount does not apply.

We operate a Holiday Club during all school holidays. We have a child-centred ethos and encourage the children who attend our holiday club to make their own choices, supported and enabled by our staff. We do our best to ensure that the holiday club matches the needs of all of the children and their families. We encourage children to share their ideas and inform us of their



favourite activities; this will help us to plan for the most adventurous and fun experiences for the children to have during their school holidays!

An example of the child's day at Holiday Club:

Time	Activity	Time	Activity
07:30 - 09:00	Breakfast/ Free Activities	13:00	Planned Activities
09:30	Library/ Park	14:30	Snack
10:30	Snack	14:45	Planned Activities
10:45	Planned Activities	16:00	Outdoor Play
11:30	Outdoor Play	16:30	Tea
12:30	Lunch	17:00 - Close	Free Time

Childcare and Government Tax-Free vouchers are accepted.

A typical routine at nursery for a two year old includes:

Time	Activity	Time	Activity
07:30	Free Activities	14:00	Afternoon Snack
08:15	Breakfast	14:20	Outdoor Play
08:45	Combination of free play and planned activities	14:50	Combination of free play and planned activities
10:00	Morning Snack	15:30	Tea
10:20	Outdoor Play	16:00	Busy Feet
10:50	Combination of free play and planned activities	16:30	Outdoor Play
11:30	Lunch	17:00	Free Play
12:00	Nap	18:00	Close

Nappy changes are factored into the routines and children are also changed as and when required.



### **DAY NURSERY AND OUT OF SCHOOL CLUBS**

Fun Foundations Day Nursery welcomes all children and aims to respond appropriately to each child's background and individual needs. We ask parents to give as much notice as possible if a child is disabled or has any additional learning needs. This will enable us to explore with parents and any outside agencies how we can provide most effectively for that child. We have a designated Special Needs Coordinator who will be happy to discuss your child's individual needs with you.

We believe that all of our children and their parents should always be afforded courtesy and prompt attention to their needs and wishes. If a complaint has been raised to a member of staff our aim is to have it resolved within 28 days.

The Care Inspectorate Wales (CIW) are keen to hear from our users about their experiences and any concerns that they may have in regards to our nursery. However, it is not a complaints agency, and cannot deal with complaints linked to individual circumstances. If they are not able to deal with your particular complaint, they will direct you to the organisation best placed to help you.

They can be contacted through:

Website: [careinspectorate.wales](http://careinspectorate.wales)

Email: [ciw@gov.wales](mailto:ciw@gov.wales)

Telephone: 0300 790 0126

In writing: Care Inspectorate Wales, Welsh Government office, Rhydycar Business Park, Merthyr Tydfil CF48 1UZ

More details can be found on Fun Foundations complaints procedure on our policies page of the website.

In the event of illness, accident or emergency we will act on the parents behalf and take such action as we consider appropriate. This may include taking your child from the nursery to seek medical attention. Every effort will be made to contact parents in all cases of emergencies.

Children must only be collected from the nursery by their parents / legal guardian or a nominated, responsible adult over the age of 16.

The nursery has a large garden area suitable for the range of ages attending. This is securely fenced and gated. The children are supervised at all times.

We are situated in the heart of Cowbridge with access to a reservation area, parks and the local library, which will provide a plethora of learning opportunities. Children will always be supervised when accessing these areas.

The setting is only entered through a secure access door entry.



The quality of care, statement of purpose and policies and procedures will be reviewed at least annually; the views of:

- relevant children
- the parents of relevant children
- a local authority arranging for day care for a relevant child
- persons employed to look after relevant children

will be obtained on the quality of care provided as part of any review undertaken.

The CIW will be informed of any changes to the service.

The nursery contact details are as follows:

Website: [www.funfoundationsdaynursery.co.uk](http://www.funfoundationsdaynursery.co.uk)

Email: [cowbridge@funfoundations.wales](mailto:cowbridge@funfoundations.wales)

Tel: 01446 771117

In writing: Vale Forge, North Road, Cowbridge, CF71 7DF

Signatures	Date of Next Review
<i>A. Ferguson</i>	June 2021