

Alcohol and Substance Misuse

At Fun Foundations Day Nursery we are committed to providing a safe environment that helps to ensure the welfare of the children in our care. This includes making sure that children are not exposed to adults who may be under the influence of alcohol or other substances that may affect their ability to care for children.

Alcohol

Under the Health and Safety at Work Act 1974, companies have a legal requirement to provide a safe working environment for all of their employees.

Anyone who arrives at the nursery clearly under the influence of alcohol will be asked to leave. If they are a member of staff, the nursery will investigate the matter and will initiate the disciplinary process as a result of which action may be taken, including dismissal. If they are a parent the nursery will judge if the parent is suitable to care for the child. The nursery may call the second contact on the child's registration form to collect them. If a child is thought to be at risk the nursery will follow the child protection procedure and the police/children's social services may be called.

If anyone arrives at the nursery in a car under the influence of alcohol the police will be contacted.

Staff, students, parents, carers, visitors, contractors etc. are asked not to bring alcohol on to the nursery premises.

Substance misuse

Anyone who arrives at the nursery under the influence of illegal drugs, or any other substance including medication, that affects their ability to care for children, they will be asked to leave the premises immediately. If they are a member of staff, an investigation will follow which may lead to consideration of disciplinary action, as a result of which dismissal could follow. If they are a parent the nursery will judge if the parent is suitable to care for the child. The nursery may call the second contact on the child's registration form to collect them. If a child is thought to be at risk the nursery will follow the safeguarding children/child protection procedure and the police may be called.

The nursery will contact the police if anyone (including staff, students, volunteers, contractors and visitors) is suspected of being in possession of illegal drugs or if they are driving or may drive when under the influence of illegal drugs. If they are a member of staff serious disciplinary procedures will be followed.

If a member of staff is taking prescriptive medication that may affect their ability to work, they must inform the nursery manager as soon as possible to arrange for a risk assessment to take place.

Safeguarding/child protection

If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs and it is believed the child is at risk we will follow our safeguarding/child protection procedures, contact social services and the police.

Staff will do their utmost to prevent a child from travelling in a vehicle driven by them and if necessary if the police will be called.

Where an illegal act is suspected to have taken place, the police will be called.

Support and Help lines

Arriving to work under the influence of drugs or alcohol will result in being asked to leave the premises until the effects have worn off. We will ensure that person has safe transport from the nursery back home. The nursery must then be contacted and the Manager consulted, the next course of action will be decided.

If staff performance or attendance at work is affected as a result of alcohol or drugs, or we believe that an individual has been involved in any drug related action/offence, disciplinary action may be taken and, dependent on the circumstances, this may lead to dismissal.

Issues regarding alcohol and substance misuse by a staff member may be identified at work The manager will offer support and refer the staff member for further advice.

Wales Drug & Alcohol Helpline: 0808 808 2234 www.dan247.org.uk or call Drinkline on 0800 917 282.

Alcohol Concern Cymru: working to ensure more people in Wales understand more about alcohol and what is sensible drinking. Tel: 029 2022 6746

Website: www.alcoholconcern.org.uk/projects/alcohol-concern-cymru

Drink Wise Wales: www.drinkwisewales.org.uk

Change 4 Life Cymru: change4lifewales.org.uk

Alcoholics Anonymous: 0845 769 7555 help@alcoholics-anonymous.org.uk <http://www.alcoholics-anonymous.org.uk>

Dan 24/7: 0808 808 2234 <http://dan247.org.uk>

NHS Live Well: <http://www.nhs.uk/conditions/Alcohol-misuse/Pages/Introduction.aspx>

Date of Review	Changes Made	Signatures	Date of Next Review
11/06/2015	Highlighted in red	<i>A. Ferguson</i>	June 2016
18/04/2016	None	<i>A. Ferguson</i>	April 2017
05/04/2017	None	<i>A. Ferguson</i>	April 2018